



Email: casa@uncg.edu Main Office: 103 Julius Foust Building, Monday-Friday (8:00 AM – 5:00 PM) Phone: (336)334-4361
(Office and phone currently unavailable due to Covid-19)

MISSION STATEMENT

CASA advisors **support** students in the College of Arts and Sciences in their transition to UNC Greensboro and throughout their first year. We **empower** students to make the most of their liberal arts education as they acquire skills needed to meet the challenges of a complex and changing world by **teaching** students how to:

- 1) understand and navigate degree requirements and course offerings
- 2) take advantage of campus support services
- 3) adopt a professional and proactive approach to lifelong learning.

ADVISING OVERVIEW

First-year students who have a declared major in the College of Arts and Sciences are advised by members of CASA, the College of Arts and Sciences Advising Center. We encourage students to see a CASA advisor whenever they need help, but we require a minimum of three meetings throughout their freshman year: during Freshman SOAR, during Fall semester, and during Spring semester. We will work together so that students understand major, minor, and general education options and requirements and so that students recognize the wide array of appropriate resources to ensure academic and personal success at UNCG. Once students in the College of Arts and Sciences have earned more than 29 credit hours and are no longer in their first semester at UNCG, they will be assigned to faculty members in their major department for advising.

EXPECTATIONS OF STUDENTS

You are responsible for each of these items:

- **Communicate openly** with your advisor. Be honest and open about things that may be hindering your success. Your advisor can't help you problem solve if they don't know you need help.
- **Think critically** about your educational goals and plans, meaning that you will: be open to developing and clarifying your personal goals, research opportunities and requirements as needed, and take responsibility for and ownership of your education.
- **Conduct yourself professionally**, which includes: scheduling appointments in advance, showing up for appointments on time, coming prepared for appointments, and communicating in a respectful manner.

EXPECTATIONS OF CASA ADVISORS

Your advisor is responsible for each of these items:

- **Contact** you each semester to check in and to prompt you to schedule an advising appointment.
- **Listen** to you as you discuss various successes and challenges you are facing in college.
- **Help** you find the right student services offices to address those challenges.
- **Teach** you how to use the tools needed for course selection and registration.
- **Empower** you to make practical long-term academic plans that can help you balance your degree requirements and co-curricular goals (study abroad, internships, etc.).
- **Protect** your rights to educational privacy. Because of FERPA, we will not release any academic or identifying information, even to your parents, without your specific written consent.

RECOMMENDED ADVISING & SUCCESS RESOURCES TO REVIEW:

Academic Achievement Center

Math Help Center

Speaking Center

Writing Center

Career And Professional Development

University Catalog

Academic Calendar

CASA Online

<https://studentsuccess.uncg.edu/home/>

<https://mathstats.uncg.edu/undergraduate/resources/help-center/>

<https://speakingcenter.uncg.edu/>

<https://writingcenter.uncg.edu/>

<https://cpd.uncg.edu/>

<https://catalog.uncg.edu/>

<https://reg.uncg.edu/calendars>

<https://casa.uncg.edu/>