

College of Arts & Sciences Course Overload Request

Undergraduates may take no more than 18 semester hours during a regular semester, or more than 7 semester hours in any one given summer session except with the approval of an Academic Advisor. To request this special approval, students must fill out this Course Overload Request Form and submit it to their academic advisor as a saved PDF via email. The advisor will determine whether or not a Course Overload is warranted.

When advisors approve an Overload, they will forward this completed form to the College of Arts and Sciences Advising Center for processing. When the new enrollment limit has been applied to the student's registration record, both student and advisor will be notified via email. If advisors deny a request for an Overload, they will explain their decision via email to the students' email listed on the request form.

Name:

Student ID#:

UNCG Email Address:

Today's Date:

Primary Major:

Advisor:

Hours earned:

Anticipated Graduation Date:

Cumulative GPA:

Are you in Good Academic Standing: Yes No

Override request for Term: Fall Spring Summer Year:

Current # of registered hours: **# of hours requested:** **Total:** (cannot request more than 24 hours)

Please list all the courses for which you are already registered:

Please list the Courses you would like to add to your schedule

Reason(s) for request: (please check all that apply)

Anticipated graduation within the next two terms

Enrolled in Research/Internship/Practicum Hours

Required Corequisite Lab exceeds 18 hour total

Winter Session Course registration

Other (if your answer is other please explain below)

If your request is not approved, what impact would the denial have on your academic plan?

Student Signature: